

# **The De Anza Academic Senate**

## **Approved Notes of the meeting of February 27th, 2012**

**Senators and Officers present:** Ahrens, Botsford, Castaño, Chenoweth, Chow, Donahue, Freeman, Glapion, Guevara, Hanna, Kryliouk, Larson, M. Lee, Lee-Wheat, Leonard, Mitchell, Nguyen, Schaffer, Setziol, Sullivan, Swanner, Tiwana, Truong, and VonMatt

**Senators and Officers Absent:** Cruz, Khanna, E. Lee, Maynard, Quintero, Singh,

### **DASB:**

#### **Classified Senate:**

**Administrative Liaison:** Rich Schroeder, Rowena Tomaneng

**Guests:** Michelle LeBleu-Burns, Savani Bhardwaj, Claire Carbajol, Rob Mieso, David Gray, and Cindy Castillo

**Curriculum Co Chair:**

**[NOTE: Item numbers are reflective of agenda numbers in the order they are actually taken up at the meeting.]**

**The meeting was called to order at 2:32, a quorum being present.**

**I. Approval of Notes and Agenda:** The agenda was approved as distributed. The draft notes of February 13th were approved as distributed.

**II. Needs and Confirmations:** There were none brought forward.

**VIII. Good of the Order:** - Sullivan showed flyers of ongoing Health Services Mental Health workshops. The last 2 event for this quarter are March 13th (anxiety) and March 20th (depression) 11:30 - 12:30pm in the Don Bautista room. This is an ongoing quarterly workshop series given the 4th, 6th, 8th, 10th & 11th week of each quarter. Faculty are asked to consider directing students to these events each quarter. Workshop topics are in response to the National College Health Association (NCHA) Spring 2011 survey results of DeAnza students.

[NOTE: Survey results can be found on the Institutional Research website (item # 36 at the bottom) at [http://www.deanza.edu/ir/deanza-researchprojects/Health%20Center%20Survey\\_2010-11\\_9.20.11.pdf](http://www.deanza.edu/ir/deanza-researchprojects/Health%20Center%20Survey_2010-11_9.20.11.pdf)

- Setziol invited the group to a lecture recital by violinist Joseph Gold Thursday, March 1<sup>st</sup>.

- Another in a series of workshops aimed at better understanding needs and experiences of Asian and Pacific Islander students will be March 7<sup>th</sup> at 12:30 and will focus on Pacific Islander students.

- To arrive at the topics of workshops on mental health and stress related conditions regarding students, Health Services used a 2011 a survey [NOTE: the survey and its results can be found on the Institutional Research website at [http://www.deanza.edu/ir/deanza-research-projects/Health%20Center%20Survey\\_2010-11\\_9.20.11.pdf](http://www.deanza.edu/ir/deanza-research-projects/Health%20Center%20Survey_2010-11_9.20.11.pdf)
- A special retirement event for Cindy Castillo was announced for Wednesday, February 29<sup>th</sup>.
- A presentation of the recently negotiated switch from CalSTRS to CalPERS retirement benefits was announced for Thursday March 1<sup>st</sup>.
- The student March in March mobilization effort was announced for Tuesday, February 28<sup>th</sup> through the march day itself March 5<sup>th</sup>. Faculty were encouraged to support the students and were encouraged to read the letter the letter on the subject put out by Chow and Brian Murphy.
- Chow will be in Philadelphia March 5<sup>th</sup> at The League for Innovation conference. Lee-Wheat will preside over the Senate meeting that day.
- The DARE task force has announced a March 9<sup>th</sup> deadline for submitting proposals requesting funding for Spring 2012 activities and a June 1<sup>st</sup> deadline for proposals requesting funding for Summer 2012 or later.

**III. Partners in Learning Conference:** Student facilitators Kenneth Peng, Savani Bhardwaj, and Claire Carbajol were present to promote faculty participation in the event scheduled for Friday March 2<sup>nd</sup>.

**IV. Targeted Core Students:** Cindy Castillo and Rob Mieso gave a presentation on how the SSPBT identified “targeted core students”. The goal of the process is to improve services for the identified students in order to increase retention, persistence, and success. Flowing from the state mission and the De Anza Educational Master Plan, the priorities of Transfer, Basic Skills, and Career technical Education, the description of groups of students to be targeted for intervention strongly aligns with previously stated Academic Senate priorities. They described five areas of important efforts, some of which call for assistance from the faculty leadership of the Academic Senate. The were listed as: 1. Placement, 2. Orientation to College, 3. Selection of a major, 4. Enrollment in an education plan facilitating that major selection, and 5. Graduation, Transfer, and or employment. [Note: A link to the written presentation will be posted to the Academic Senate website.]

**V Student and Mental Health Issues:** Michele LeBleu-Burns and David Gray, assisted by Sullivan, made a presentation on a wide variety of issues surrounding academic dishonesty, disruptive behavior, and, in some cases, mental health issues leading to disruptive behavior. LeBleu-Burns walked the group through the well organized Office of Student Development website which includes detailed information for faculty and students. They identified the biggest problems as

being academic dishonesty and disruptive behavior. When asked if the website contained information about what constitutes good evidence for cheating, LeBleu-Burns said that the vast range of possibilities makes case by case analysis and resolution more effective. She recommended providing information to students on the syllabus as well as on the first day of class about dishonesty and disruptive behavior. Several times she and David Gray emphasized the importance of immediate reporting of dishonesty, disruptive behavior, or perceived serious mental health issues to the Office of Student Development in addition to referring students to counseling or calling campus security (ext. 5555) as appropriate for immediate assistance with disruptive behavior. They emphasized also that a collection of reports is one of the main methods used to develop a formal complaint or identify a problem.

The main contact number for the Office of Student Development is 8828 and her personal office number is 8818. LeBleu-Burns showed where forms for reporting dishonesty and disruptive behavior are located on the website.

[NOTE: the forms can be found at

<http://www.deanza.edu/studentdevelopment/studentjudicialaffairs.html> ]

**VI. Governance Practices:** Chow distributed two documents. One was a copy of the second and third recommendations to the college of the ACCJC site visit team and one was a kind of flow chart titled Relationships and Power. Her presentation and the group's discussion focused primarily on the recommendation regarding assessment of governance processes and, within that focus, concentration on how processes can be improved. Given recent events, it was clear to the group that some divisions have processes much closer to what might be called ideal than others. Chow said her preference would be to not point so much at "the bottom three divisions" as to the practices making some division processes more successful. There were many suggestions as to how to proceed including a reminder that iterating what decisions are made is an important inclusion along with how decisions are made. Chow asked for suggestions in writing as to ingredients to be studied as well as how to organize this important effort.

**VII. College Council Update:** The item was held over.

**The meeting was adjourned at 4: 34**