

De Anza College

Planning Workshop: College Opening Day Faculty Work Session September 9 or 14, 2010

Hosted by De Anza's SLO Team

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Rev.9.14.10

Concerns, Issues?

- On a “post-it” provided please briefly state any concerns or issues you have in regards to last year’s SLOAC process.

Outcomes for today

You will:

- Learn about the progress and status of Outcomes and Assessment efforts at the college.
- Receive information so that you will be able to create and facilitate a “work session” with division colleagues on college opening day.
- Learn about key deadlines for SLOAC (Student Learning Outcomes and Assessment Cycle) work for this academic year.
- Identify and plan your role in helping to assist/facilitate ongoing SLOAC work in your Dept/Division.

De Anza College AY 2009-10

Outcomes & Assessment

Accomplishments

- Creation of course-level SLOs and integration into course outlines of record.
- Creation of student services program outcome statements.
- Initiated assessment cycles for courses and student service programs.
- Development and implementation of ECMS-SLO subsystem.
- Development and implementation of a program review process (via an Annual Update) that integrates SLOAC information into the decision making process.
- Creation of an overall college 6-year planning cycle

Opening Day Events

Morning: All-college gathering for
welcoming festivities and speeches

Afternoon: Dept/Division “Work Session”

“Work Session” Tasks:

- Identify Certificate-Degree-Program level outcomes
- Plan assessment calendars (SLOACs) for courses being taught this year
- Complete writing SLOs for all courses

Certificate, Degree & Program Outcomes Background

ACCJC standard IIA6:

“ The institution assures that students and prospective students receive clear and accurate information about educational courses and programs and transfer policies. The institution describes its degrees and certificates in terms of their purpose, content, course requirements, and expected student outcomes. “

Activity

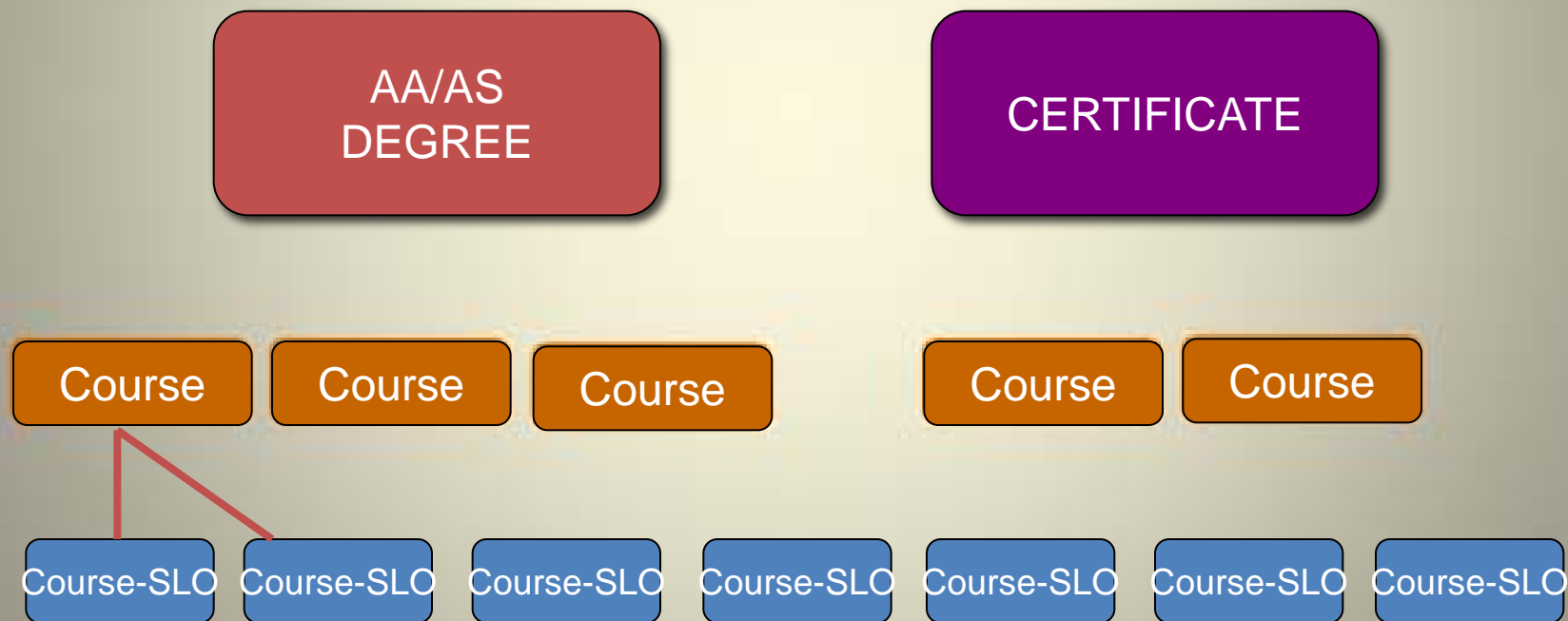
Task: Identify and write outcomes for a Certificate of Achievement.

Instructions:

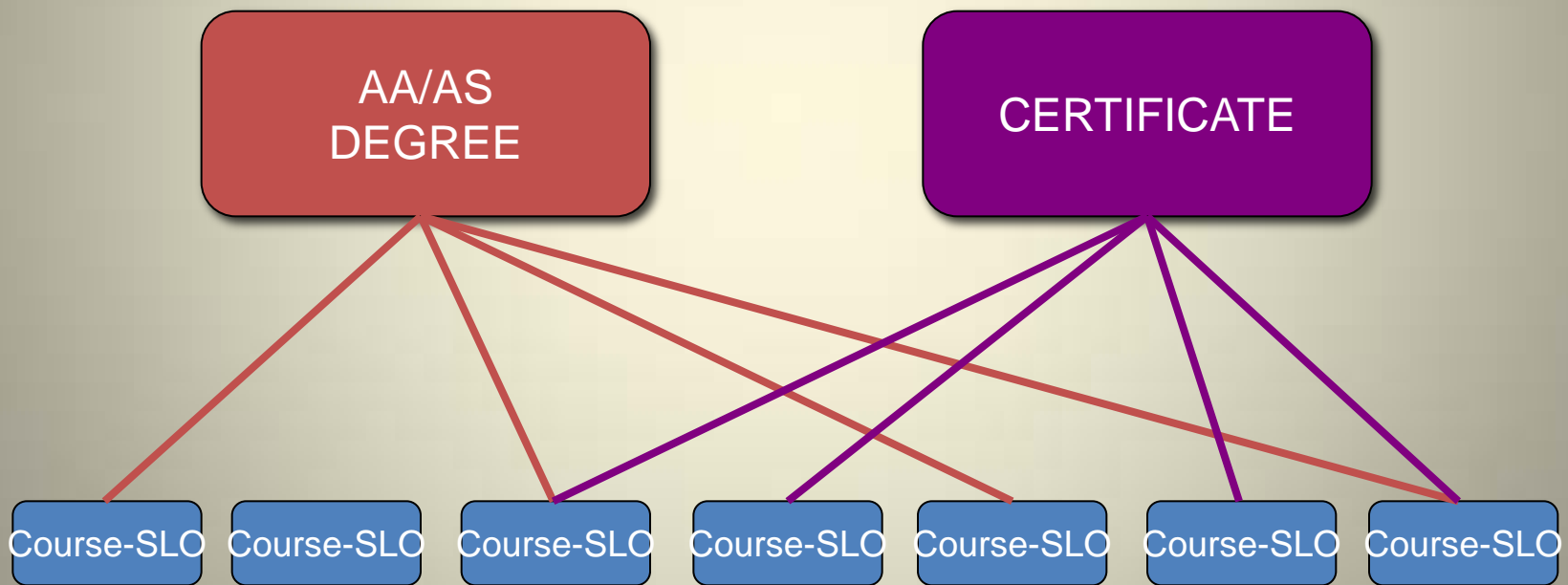
- Gather in groups of 3-4 people
- Use the strips in the envelope provided (which represent the course-level outcomes for each course in the certificate)
- Organize the course-level outcomes into groups based on common content/themes
- Use themes to develop outcome statements for the certificate.

Identifying Certificate-Degree-Program* Outcomes

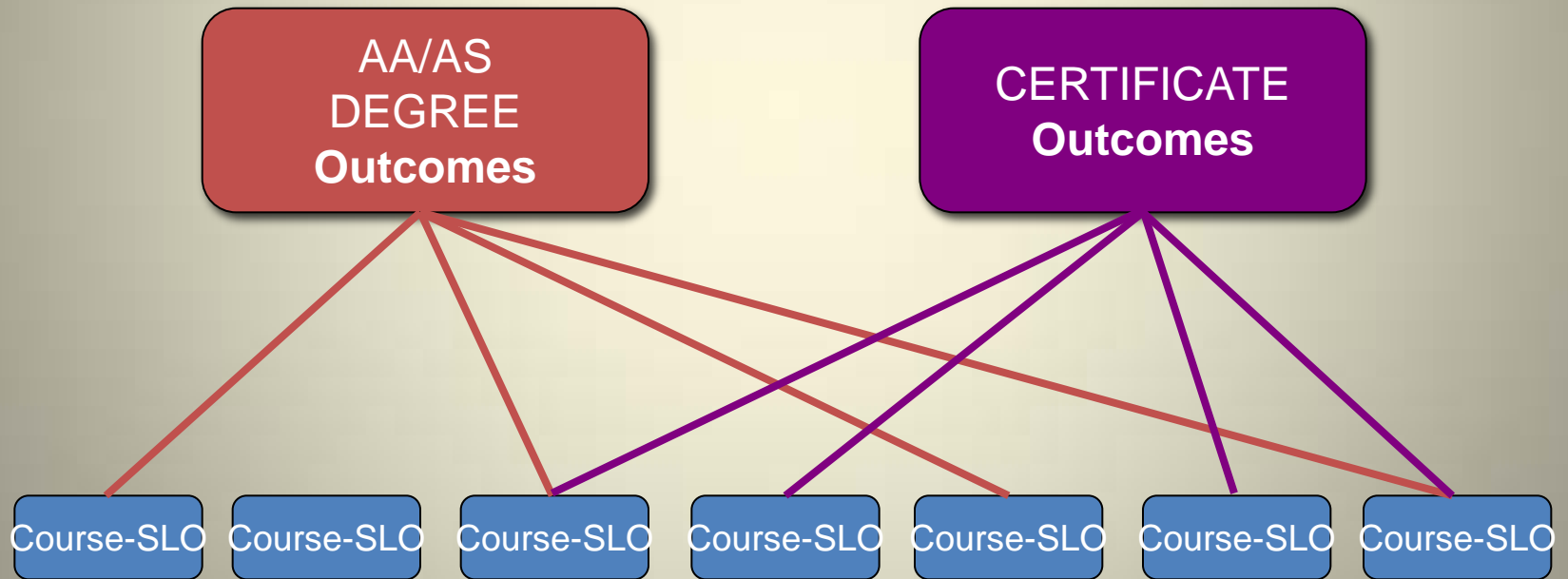
How are course outcomes related to these CDP-level outcomes?



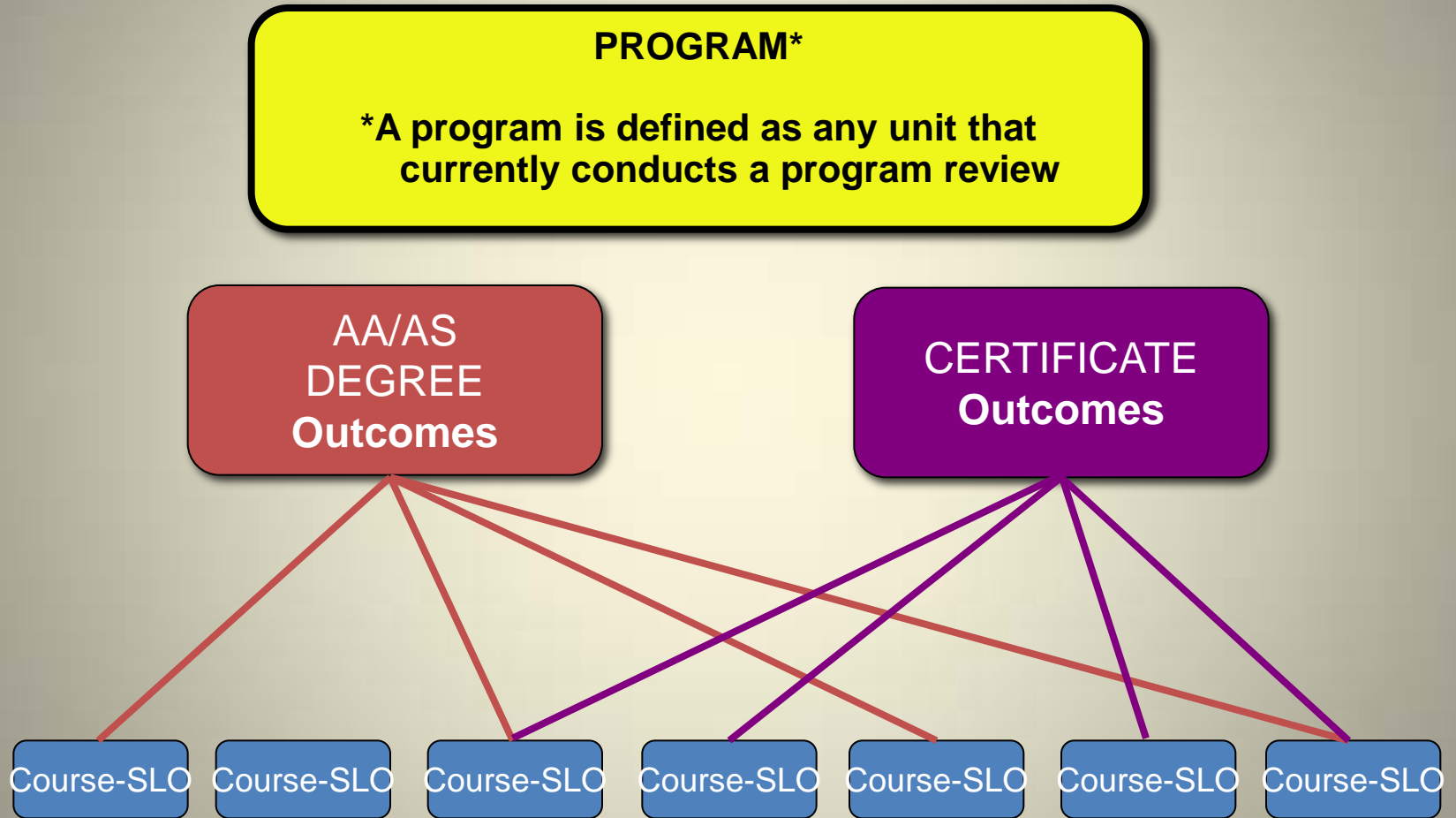
* A program is defined as a set of courses that relate to a program review.



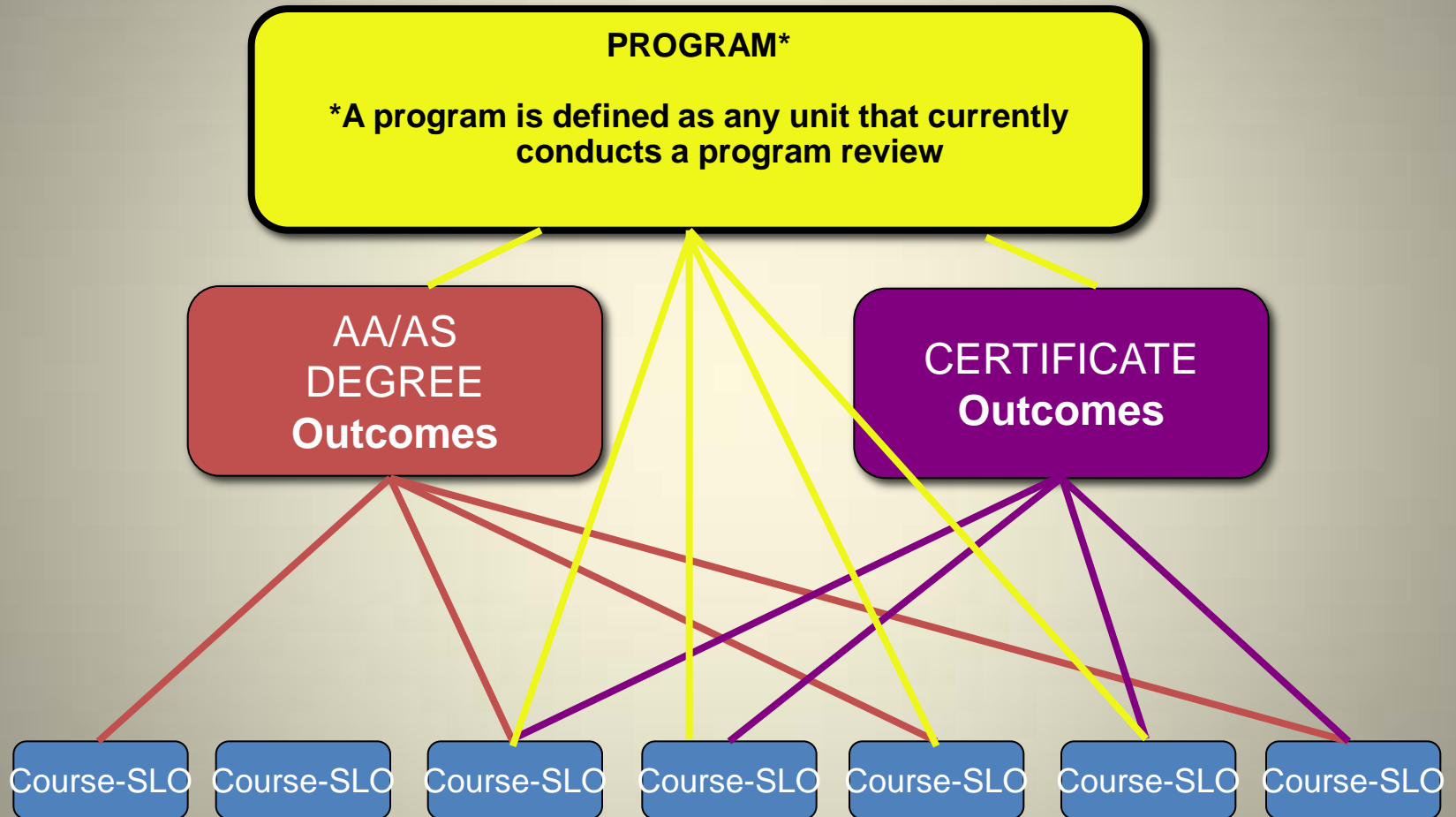
Using content/themes from course-level outcomes, certificate and degree outcomes are identified.



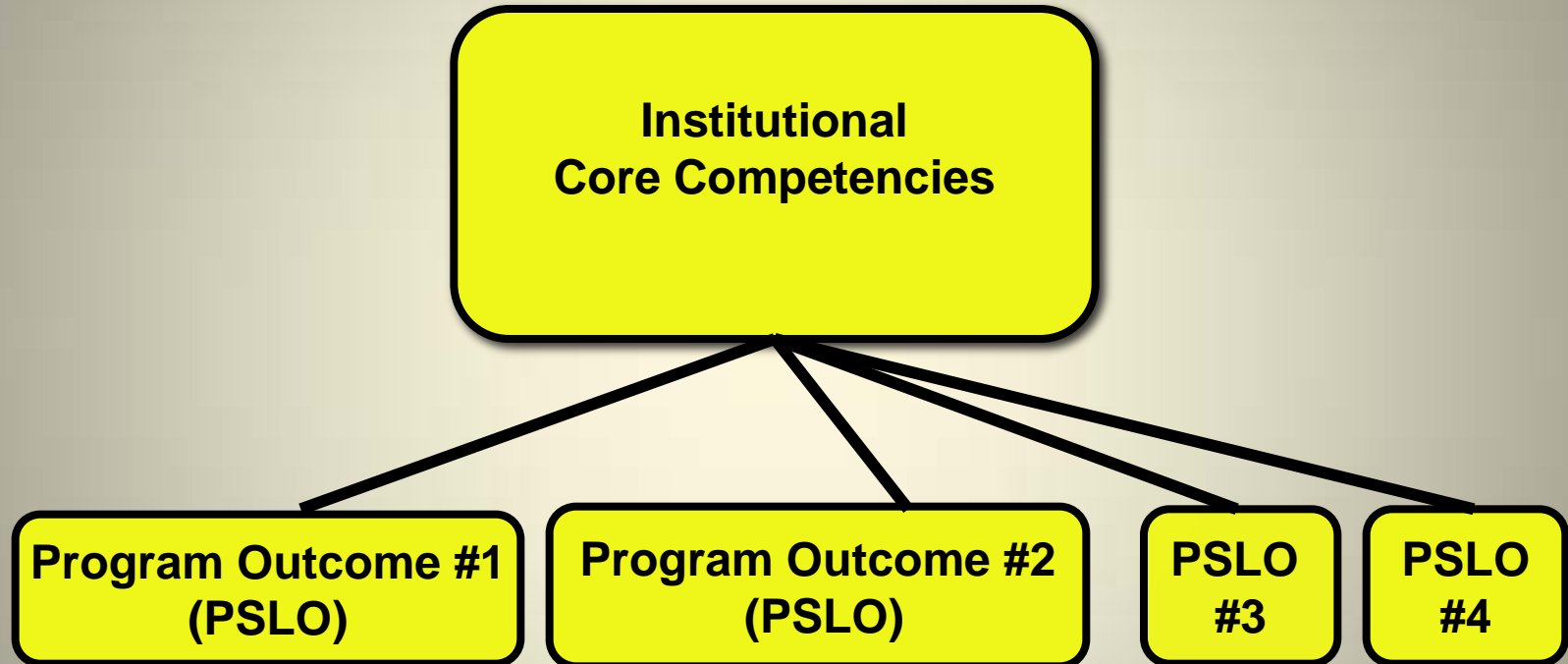
Using course-level outcomes AND/OR certificate and degree-level outcomes, program-level outcomes can be identified.



Using course-level outcomes AND/OR certificate and degree-level outcomes, program level outcomes can be identified.



Eventually, a relationship between program-level outcomes and Institutional Core Competencies (ICCs) will be established (a process called “mapping”).



“Work Session” Tasks:

What: Identify at least 2 or more outcomes per Certificate of Achievement, Program and/or Degree

How: Conduct the CDP activity or an activity of your choice with program faculty

Result: Document a draft set of outcomes on the CDP form--KEEP A COPY--and submit a hardcopy to your division liaison, dean or electronically to outcomes@deanza.edu by the end of the day.

Note: Deans and liaisons should turn in hardcopies to the mailbox of Coleen Lee-Wheat in the Administration Building by 5pm, Friday, Sept 17, 2010.

All certificates and degrees published in the 2011-2013 college catalog will include learning outcomes. These outcome statements, along with any revisions to the certificate and degree requirements, should be finalized by department faculty and submitted for curriculum committee review in January 2011 (exact due date to be announced).

“Work Session” Tasks:

If you have completed writing CDP outcomes, you may also:

What: Plan assessment calendars (SLOACs) for courses being taught this year.

How: Use information on “Planning Assessment Calendars” (Resource: Division SLOAC binders).

Result: From Fall 2009 through the end of Winter Quarter, 2011, a total of 60% of all active courses in a program (that were or shall be taught) should be assessed at least once and documented (with reflection and enhancement discussions).

Plan course assessments calendars accordingly.

“Work Session” Tasks:

If you have completed writing CDP outcomes you may :

What: Complete writing SLOs for all courses

How: Use Writing SLO Guide (in division SLOAC binders).

Result: All courses in a department must have SLOs written and documented in ECMS-SLO system by **November 1, 2010.**

Outcomes and Assessment Goals for 2010-2011

- Document course-level SLOACs for 60% of active courses*
(Fall 2008-Winter, 2011. Striving for 100% by Opening Days, 2011.)
- Identify Certificate, Degree and Program level outcomes
- Publish Certificate and Degree Outcomes into 2011-2012 college catalog
- Discuss program level assessment and documentation
- Complete second annual program review update integrating program outcomes and program assessment work

* all active courses in a program (that were or shall be taught)

Liaison Current Responsibilities

- Ensure communication about AY goals is shared
- Encourage participation
- Serve as a resource for division colleagues
- Assist in ensuring that documentation efforts continue

Program Level Gap Analysis

- Reveals the extent to which course level SLOs address stated program and/or institutional level outcomes (ICCs).
- Note: More information on how and when to conduct program level gap analyses will be provided at a later date. Additional information on how to utilize SLOAC results for certificate, degree and program level assessment will also be provided at a later date.

Program Level Gap Analysis

Program SLO →	Program SLO #1	Program SLO #2	Program SLO #3	Program SLO #4
CLSLO	X			
CLSLO	X			
CLSLO	X			
CLSLO		X		
CLSLO		X		
CLSLO			X	
CLSLO				X

Institutional Gap Analysis	ICC #1 Communication/Ex pression	ICC #2 Information Literacy	ICC #3 Physical/Mental Wellness and Personal Responsibility	ICC #4 Global, Cultural, Social, and Environmental Awareness	ICC #5 Critical Thinking
Program Level SLO #1					
Program Level SLO #2					
Program Level SLO #3					
Program Level SLO #4					
Program Level SLO #5					

Institutional Gap Analysis	ICC #1 Communication/Ex pression	ICC #2 Information Literacy	ICC #3 Physical/Mental Wellness and Personal Responsibility	ICC #4 Global, Cultural, Social, and Environmental Awareness	ICC #5 Critical Thinking
Program Level SLO #1		X		X	X
Program Level SLO #2	X			X	
Program Level SLO #3		X	X	X	
Program Level SLO #4	X	X			X
Program Level SLO #5		X		X	X

ICC #4 → Global, Cultural, Social, and Environmental Awareness	4A Recognize their role as local, national, and global citizens.	4B Participate in a democratic process.	4C Respect social and cultural diversity	4D Appreciate the complexity of the physical world.	4E Understand the significance of both environmental sustainability and social justice.
Course Level SLO		X		X	X
Course Level SLO	X			X	
Course Level SLO		X	X	X	
Course Level SLO	X	X			X
Course Level SLO		X		X	X

Questions about Program Assessment?

Check your Calendars, workshops for faculty will be held by Liaisons in the Winter Quarter.

The assessment results will be folded as part of the Reflection and Enhancement Phase of your Annual Program Review Update.

