



DASB FINANCE COMMITTEE MINUTES

Monday, October 15th, 2018

3:30 pm

Student Council Chambers

Chair: Ian Robertsson

Contact: ianrobertsson@gmail.com

Call to Order

Ian called the meeting to order at 3:34 pm.

Roll Call

	Present	Absent	Excused	Late	Left early
Ian R	X				
Raynard D				X(3:45)	
Carolyn N	X				
Salih K	X				
Alex J	X				

Approval of Minutes

- October 8th, 2018
- **Carolyn moved to approve the minutes from October 8th, 2018**
 - **Seconded by Alex**
 - **No objections**

Public Announcements

Please note: Members of the public are limited to two minutes. The Committee cannot take action or respond to items during public announcements.

No public announcements

Business Items

1. INFORMATION/ACTION

Title: Solidify Dates for Senate Finance Committee Budget Deliberations

This item is to finalize dates that the majority of senators in the finance committee, interns, and all other participants will be available for the finance recommendation step of the budget deliberation process.

Presenter: Ian Robertsson

Time: 10 minutes

- Ian reminded about the dates the Finance Committee discussed for budget deliberations at last week’s Finance meeting. The dates decided were: January 11-12, 2019 with January 18-19 as backup dates.
- **Salih moved to approve the dates January 11-12, 2019 for the Budget Deliberations and to have January 18-19 as backup dates.**
 - **Seconded by Alex**
 - **No objections**

Roll call vote to approve the dates January 11-12, 2019 for the Budget Deliberations and to have January 18-19 as backup dates.

	Yes	No	Abstain
Ian R	X		
Carolyn N	X		
Salih K	X		
Alex J	X		

Motion passed 4 Yes – 0 No

2. INFORMATION/ACTION

Title: Review and Confirm the 2019-2020 Budget Goals

This item is to create a list of budget deliberation goals for the 2019-2020 budget.

Senators and interns will review the previous goals, recommend changes, and approve the newly updated goals.

Presenter: Ian Robertsson

Time: 30 minutes

- Ian presented the 2018-2019 budget goals and opened up for discussion. He asked if any committee member had any suggested amendments for the 2019-2020 DASB Budget Goals and presented one goal he wanted to add. The goal states the following: Fund programs that promote student retention by enhancing the quality of education at De Anza College. No other changes were suggested.
- **Alex moved to approve the DASB 2019-2020 DASB Budget Goals with the addition of “Fund programs that promote student retention by enhancing the quality of education at De Anza College” as amended.**
 - **Seconded by Salih**
 - **No objections**

Roll call vote approve to the DASB 2019-2020 DASB Budget Goals with the addition of “Fund programs that promote student retention by enhancing the quality of education at De Anza College” as amended.

	Yes	No	Abstain
Raynard D			X
Ian R	X		
Carolyn N	X		
Salih K	X		
Alex J	X		

Motion passed 4 Yes – 0 No – 1 Abstention

3. INFORMATION/ACTION

Title: Review Program List and Assign Programs to Interview/Audit

This item is to review the list of programs held on campus and begin to discuss/assign programs that each senator and intern will reach out to for an informational interview/audit.

Presenter: Ian Robertsson

Time: 25 minutes

- Ian presented the spreadsheet he put together with the various programs and their budgeters. He wanted the members of the Finance Committee and the interns to assign themselves at least three budgeters to interview. Ian presented the Email template they can use and the audit questions.
 - The committee assigned themselves budgeters to interview and worked on/revised the audit questions.

Burning Issues

No Burning Issues

Announcements/Informational Reports

- Raynard informed the Mid-term applications are now available.
- Hyon Chu informed she has been invited to do class presentations this week about the Mid-term elections.
- Lisa informed the enrollment comparison has been posted, enrollment has declined 6% since fall 2018

Adjournment

Ian adjourned the meeting at 4:52 pm.