



MINUTES
DASB FINANCE COMMITTEE MEETING
Monday, May 16th, 2016
3:45 PM
Student Council Chambers A
Chair: Jennifer Tanko
Contact: dasbfinance@deanza.edu
Teleconference Link: Skype: dasb.senate

Call to Order

Jennifer called to order at 3:45

Roll Call

	Present	Absent	Late	Left Early	Excused
Matthew	X				
Sobia	X				
Puneet	X				
Keerthana	X				
Stephanie	X				
Indu	X				
Jennifer	X				

Approval of Minutes

- **May 9th, 2016**
- **Sobia moved to approve the minutes**
 - **Seconded by Keerthana**
 - **No objections**

Public Announcements

Business

1. INFORMATION/DISCUSSION/ACTION - URGENT ITEM

Title: Additional Funding Request

This item is to approve the new funding request of \$100.00 for DSS/EDC Spring Celebration

Presenter: Kevin Glapion

Time: 30 Minutes

- **Matthew moved to approve the new funding request of \$100 for DSS/EDC Spring Celebration from the Winter/Spring Special Allocation as an URGENT ITEM**
 - **Seconded by Keerthana**
- Lisa said the program will use \$100 for cleaning fee
- **Stephanie moved to end the discussion**
 - **Seconded by Sobia**
 - **No objections**

Roll call vote to approve the new funding request of \$100 for DSS/EDC Spring Celebration from Winter/Spring Special Allocation as an URGENT ITEM

	Yes	No	Abstain
Matthew	X		
Sobia	X		
Puneet	X		
Keerthana	X		
Stephanie	X		
Indu	X		
Jennifer	X		

Finance approved the new funding request of \$100 for DSS/EDC Spring Celebration from Winter/Spring Special Allocation as an URGENT ITEM

2. INFORMATION/DISCUSSION/ACTION - URGENT ITEM

Title: Budget Transfer

This item is to approve the budget transfer of \$3,000 from E.S Speaker Fee to Special Allocation

Presenter: Chi Tran

Time: 30 Minutes

- **Puneet moved to approve the budget transfer of \$300 from 41-51173-5214 - E.S Speaker Fee to 41-52102 - Winter/Spring Special Allocation as an URGENT ITEM**
 - **Seconded by Stephanie**
- **Stephanie moved to end the discussion**
 - **Seconded by Puneet**

- **No objections**

Roll call vote to approve the budget transfer of \$300 from 41-51173-5214 - E.S Speaker Fee to 41-52102 - Winter/Spring Special Allocation as an URGENT ITEM

	Yes	No	Abstain
Matthew	X		
Sobia	X		
Puneet	X		
Keerthana	X		
Stephanie	X		
Indu	X		
Jennifer	X		

Finance approved the budget transfer of \$300 from 41-51173-5214 - E.S Speaker Fee to 41-52102 - Winter/Spring Special Allocation as an URGENT ITEM

3. INFORMATION/DISCUSSION

Title: DASB Finance Code

This item is to discuss the changes in the DASB Finance Code and ask if there is any additional changes needed

Presenter: Keerthana Muthukrishnan

Time: 30 Minutes

- Keerthana presented
- Jennifer said she wanted to remove the DASB Program Benefit Organizer and DASB Business Operations Manager position

4. INFORMATION/DISCUSSION/ACTION

Title: Tasks for Officers

This item is to discuss and assign tasks for officers

Presenter: Jennifer Tanko & Keerthana Muthukrishnan

Time: 30 Minutes

- **Puneet moved to extend time by 10 minutes**
 - **Seconded by Matthew**
 - **No objections**

- Keerthana said we should send out a memo to all the programs that we have fund in the special allocation
- Lisa said we only have two finance meetings left for this quarter, so we don't have much time left for the programs to budget
- Indu said she will help if anyone needs assist for their officers' position
- **Sobia moved to end the discussion**
 - **Seconded by Stephanie**
 - **No objections**
- **Stephanie moved to have a 5-minute-recess**
 - **Seconded by Indu**
 - **No objections**

5. INFORMATION/DISCUSSION/ACTION

Title: Winter budget deliberation timeline

This item is to discuss the timeline for winter deliberation.

Presenter: Jennifer Tanko

Time: 30 Minutes

Burning Issues

- John said DASB has been overpaid the security for the flea market

Public Announcements

Adjournment

5:26PM