

<p>MINUTES DASB FINANCE COMMITTEE MEETING Wednesday, October 20, 1999 1:30pm – 3:00pm Meeting Room 1</p>

Call to Order

Meeting called to order at 1:34 pm by Lydia Lescalleet.

Roll Call

Name	Present	Absent
Sarah Doty		X
Lydia Lescalleet	X	
Geraldine Garcia	X	
Sharla Stevens	X	

Prospective members: Maria Pugnetti, Erik White
 Guests: Judy Coleman, Louisa Choy

Approval of Minutes

October 13, 1999

Sharla Stevens moved to approve the minutes.

Geraldine Garcia seconded.

Motion passed.

Public Comments

Erik White stated that he loved everyone

Sharla Stevens reminded everyone to remember what is going well.

Consent Calendar

Business Reports

Old Business

New Business

ACTION

1. Request for new funding

Time Limit: 10 min.

This item is a request of \$10,000.00 from Judy Coleman of Counseling/Language Arts for funding of English instructors' salaries to teach students on essay writing for the transfer application process. (see attached)

Judy Coleman explained the need to provide students with help on essay writing.

Sharla Stevens moved to end discussion.

Geraldine Garcia seconded.

Motion passed.

Sharla Stevens threw her motion.

Discussion occurred.

Sharla moved to allocate \$2,500.00 from Account #612115 to Language Arts Department.

Geraldine Garcia seconded.

Motion passed.

ACTION

2. Request for new funding

Time Limit: 10 min.

This item is a request of \$1,600.00 from Michael J. Cooper of the Art Department for a sculpture project. (see attached)

Sharla Stevens moved to end discussion.

Geraldine Garcia seconded.

Motion passed.

Sharla Stevens moved to approve \$1,600.00 from Account #612115 to Art Department.

Geraldine Garcia seconded.

Motion passed.

DISCUSSION

3. RFPs

Time Limit: 45 min.

This item is to explain the RFP process and read through the RFPs that have been submitted. RFPs will be assigned to committee members for research and times will be set up for RFP meetings.

There are \$300,000.00 in funds available for RFPs. Approximately \$1.9 million in funds were requested.

The Finance Committee decided that anyone who submitted a RFP may present their case to the Finance Committee. If the Finance Committee has questions concerning a particular RFP, it will request to speak to the parties that submitted the RFP. RFPs which were submitted late will be considered on equal ground as the ones submitted on time.

Burning Issues

Appreciation Period

Appreciations were given.

Announcements/Informational Reports

Adjournment

Meeting adjourned at 2:18 pm.

Submitted by

Joni Chao

DASB Secretary

Approved by Finance Committee October 27, 1999