



ICC Advisor's Report
Wednesday, May 31, 2017

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<http://www.deanza.edu/clubs>

Office Hours: Sign up on ICC Officers Door

Tu/W/Th 10:00 am – 11:30 am

Th 2:30 pm – 3:30 pm

If I am not in the ICC Office, Please Check inside the
Office of College Life

(New Info is in bold text)

F.Y.I

- 1. Clubs on Probation for missing ICC Financial Orientation Meeting on May 26 : Please have the **NEW Club President or Vice President or Treasurer** who will be here in the Fall, 2017 must make up the meeting with an ICC Officer or the ICC Advisor. Sign up on the ICC Office door. It is okay to have more than 1 Club sign up for appointment. Must be done by Tuesday June 6 by 4:0 pm.**
- 2. Club Meetings for the Fall, 2017: Please turn in the Meeting Room Request and Dining Room Info Table Request Form (Light purple form) as soon as possible. Requests are processed in the order received.**
- 3. Clubs getting in contact with other clubs:**
 - A) Send an email to me and I will forward it to the club.**
 - B) Put a note in their Club mailbox in the Club Room.**
 - C) Go to their Club Meeting.**
 - D) See the ICC Rep at the ICC Meeting**
 - E) Contact their Club Advisor by email or staff mailbox.**
- 4. De Anza Graduation Volunteers Needed – Friday June 30, 5:00 pm – 7:00 pm, Sign up on clipboard at ICC Meeting or at the Office of College Life (on the Bulletin Board)**

ICC Important Dates

ICC Meeting

June 7

Spring Finale Reception

June 14

De Anza College Finals

June 26-30

De Anza Graduation

June 30